

# MEETING SPACE RENTALS

We have three different meeting space options available for our members to use. Spaces are available on a first come first serve basis and room rates are listed below:

**FRONT OFFICE:** This space is available for use to get some work done outside of your house, meet 1-on-1 with a client or even meet with individuals for a brainstorming session. This space is ideal for 1-4 people.

**SMALL CONFERENCE ROOM:** This room accommodates 6-8 people. No phone is available in this room so it's best for in person meetings.

**BOARDROOM:** This space accommodates up to 20 people around the table and provides access to a 65" Flat Screen TV. The kitchen can be accessed either through the Boardroom or from the back hallway.



**FRONT OFFICE**



**SMALL CONFERENCE ROOM**



**BOARDROOM**

ROOM	SIZE	ONE HOUR	HALF DAY	FULL DAY
FRONT OFFICE	1-4	FREE	\$25	\$50
SMALL CONFERENCE ROOM	6-8	FREE	\$50	\$100
BOARDROOM	8-20	FREE	\$100	\$200



High-Speed Internet Available



Free On-Site Parking



Kitchen & Buffet Area Open For Use



Technology Connections Available

**FOOD:** You are welcome to bring food and drink in and there are numerous different restaurants in the area that can provide it. If you are looking for a suggestion we would ask that you refer to our Restaurant/Catering Members first.

**HOURS:** Meeting rooms are available to reserve Monday through Friday from 9:00 a.m. to 4:00 p.m within the Chamber's normal business hours.

Members, if you are interested in reserving the space for your meeting or next event please contact the Chamber office at (717) 761-0702 or [wschamber@wschamber.org](mailto:wschamber@wschamber.org).