

# MEETING SPACE RENTALS

We have three different meeting space options available for our members to use. Spaces are available on a first come first serve basis and room rates are listed below:

**FRONT OFFICE:** This space is available for use to get some work done outside of your house, meet 1-on-1 with a client or even meet with four people for a brainstorming session. This space is ideal for 1-4 people.

**SMALL CONFERENCE ROOM:** This room accommodates 6-8 people. No phone is available in this room so it's best for in person meetings.

**BOARDROOM:** This space accommodates up to 20 people and provides access to a 65" Flat Screen TV. The kitchen can be accessed either through the Boardroom or from the back hallway.

ROOM	SIZE	ONE HOUR	HALF DAY	FULL DAY
FRONT OFFICE	1-4	FREE	\$25	\$50
SMALL CONFERENCE ROOM	6-8	FREE	\$50	\$100
BOARDROOM	8-20	FREE	\$100	\$200



High-Speed  
Internet Available



Free On-Site  
Parking



Kitchen & Buffet  
Area Open For Use



Technology  
Connections Available



**FRONT OFFICE**



**SMALL CONFERENCE ROOM**



**BOARDROOM**

**FOOD:** You are welcome to bring food and drink in and there are numerous different restaurants in the area that can provide it. If you are looking for a suggestion we would ask that you refer to our Restaurant/Catering Members first.

**HOURS:** Meeting rooms are available to reserve Monday through Friday from 9:00 a.m. to 4:00 p.m. Please check if you need times outside of those hours.

Members, if you are interested in reserving the space for your meeting or next event please contact the Chamber office at (717) 761-0702 or [wschamber@wschamber.org](mailto:wschamber@wschamber.org).